

AGENDA
REGULAR MEETING of THE HOLTVILLE CITY COUNCIL
121 WEST FIFTH STREET - HOLTVILLE, CALIFORNIA

Monday, January 11, 2021

Mike Goodsell, Mayor

Richard Layton, Mayor Pro Tem

Murray Anderson, Council Member

Michael Pacheco, Council Member

Ginger Ward, Council Member

George Morris, City Treasurer

Steve Walker, City Attorney

Adriana Amezcua, Finance Supervisor

Nick Wells, City Manager

Jack Holt, City Engineer

George Galvan, City Planner

Alex Silva, Fire Chief

THIS IS A PUBLIC MEETING

The Holtville City Council values your input if there is an issue on which you wish to be heard, for both items listed on the agenda and for items of general concern. The Mayor reserves the right to place a limit on each person's comments. Any public comments must include the individual's name and address for the record. Personal attacks on individuals and/or comments which are slanderous or which may invade an individual's personal privacy are not permitted.

PLEASE TAKE NOTE that on Monday, January 11, 2021, at 5:30 PM, the Holtville City Council will hold its regularly scheduled meeting. Public comments will be accepted for items on both the Closed and Open Session agendas, however, to maintain social distancing, alternative methods for public participation have been provided and are encouraged.

Written Comments: *NWells@Holtville.ca.gov*

Deadline to Submit: 4:00 PM, 01/11/21

Zoom Conference: *823 4305 9171 (Access provided upon request)*

This notice and the Agenda for this meeting are available for public inspection at 121 W Fifth Street in Holtville, California, and on the www.Holtville.ca.gov website.

CITY COUNCIL

MEETING CONVENED 5:30 PM

CLOSED SESSION PUBLIC COMMENTS: This is the time for the public to address the City Council on any item appearing on the Closed Session agenda for this meeting.

ADJOURN TO CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION:

(Government Code Section 54956.9(a))

Charles Simpson vs. City of Holtville

Von Hermann vs. MTC, City of Holtville

PUBLIC EMPLOYMENT:

(Government Code Section 54957.6)

City Manager Evaluation

RECONVENE OPEN SESSION

PLEDGE of ALLEGIANCE:

INVOCATION:

CITY CLERK RE: Verification of Posting of the Agenda

EXECUTIVE SESSION ANNOUNCEMENTS:

GENERAL PUBLIC COMMENTS: The public may address the City Council on any item that DOES NOT appear on the agenda for this meeting within the purview of the City Council.

1. CONSENT AGENDA:

The items on the Consent Agenda are to be approved without comment. Should any Council Member or member of the public wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the NEW Business agenda.

- a. Approval of the Minutes from the Regular Meeting of November 23, 2020
- b. Current Demands # 42446 thru # 42525

REPORTS of OFFICERS, COMMISSIONS, COMMITTEES and COMMUNIQUEs:

2. UNFINISHED BUSINESS: *None*

3. NEW BUSINESS:

- a. **Discussion/Related Action to Adopt RESOLUTION #21-01** Awarding a Contract for Construction for the Ninth Street Sidewalk Improvements (Beale to Ash) Project
George Galvan, City Planner
- b. **Discussion/Related Action to Adopt RESOLUTION #21-02** Awarding a Contract for Resident Engineering and Construction Management for the Ninth Street Sidewalk Improvements (Beale to Ash) Project
George Galvan, City Planner
- c. **Discussion Related Action to Adopt Resolution #21-03** Approving a Contract with The Holt Group for Resident Engineering and Construction Management for the Holtville Water Treatment Plant System Improvements
Nick Wells, City Manager
- d. **Discussion Related Action to Adopt Resolution #21-04** Adopting the Salary Schedule for the 2020-21 Fiscal Year
Nick Wells, City Manager
- e. **Discussion Related Action** Approving a Commitment with the Imperial Irrigation District to Commence Design on the Pear Canal Undergrounding Project from Olive to Melon
Nick Wells, City Manager

4. INFORMATION ONLY:

5. STAFF REPORTS

- a. **City Manager Report - Nick Wells**
- b. *(Reserved for Finance Supervisor)*
- c. **Police Chief - Roy Patterson**
- d. **Water/Wastewater Supervisor - Frank Cornejo**
- e. **Public Works Foreman - Alex Chavez**


6. Items for future meetings

7. ADJOURNMENT:

I, Nicholas D. Wells, City Manager of the City of Holtville, California. DO HEREBY CERTIFY that the foregoing agenda was duly posted at Holtville City Hall on Friday, January 8, 2021

THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE CITY COUNCIL

Monday, December 14, 2020

MEETING DATE:		1/11/21
ITEM NUMBER		1
Approvals	CITY MANAGER	
	FINANCE MANAGER	
	CITY ATTORNEY	

The Regular Meeting of the Holtville City Council was held on Monday, December 14, 2020, at 5:30 p.m. in the Civic Center. Mayor Jim Predmore was present, as were Council Members Mike Goodsell, Richard Layton, Mike Pacheco, and Ginger Ward. City Manager Nick Wells. Fire Chief Alex Silva, Finance Supervisor Adriana Amezcua and City Attorney Steve Walker were also present. City Planner George Galvan joined the meeting via Zoom video conferencing.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

The Closed Session meeting was called to order at 5:30 p.m. by Mayor Jim Predmore

CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION:

(Government Code Section 54956.9(a))

Charles Simpson vs. City of Holtville

Von Hermann vs. MTC, City of Holtville

PUBLIC EMPLOYMENT:

(Government Code Section 54957.6)

City Manager Evaluation

Evaluation Criteria

No Reportable Action Taken

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mayor Jim Predmore called the Open Session meeting to order at 6:00 PM

PLEDGE OF ALLEGIANCE: Ms. Ward led the Pledge of Allegiance.

INVOCATION: The Invocation was given by Mr. Goodsell.

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

City Manager Nick Wells verified that the agenda was duly posted on Friday, December 11, 2020

EXECUTIVE SESSION ANNOUNCEMENTS: Mr. Walker reported that there were none.

PUBLIC COMMENTS: The Public was given various opportunities for comment including email to the City Manager, a video participation platform and/or physical attendance to the meeting. *A representative of the Imperial Irrigation district reported that the IID currently has over \$12.3 million in delinquent accounts due to Covid-19 cessation of shutoffs. Were it not for the moratorium on shutoffs, over 90,200 customers would otherwise have been disconnected.*

1. CITY COUNCIL CONSENT AGENDA:

a. Approval of the Minutes from the Regular Meeting of Monday, November 23, 2020

b. Current Demands # 42345 thru # 42444

A motion was made by Mr. Goodsell and seconded by Mr. Layton to approve the Consent Agenda as presented. The motion passed in the form of a roll call vote.

AYES: Pacheco, Goodsell, Layton, Ward, Predmore

NOES: None

ABSENT: None

ABSTAIN: *None*

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES, AND COMMUNIQUE:

Ms. Amezcua notified Council that the annual financial audit has been rescheduled.

Mr. Silva assured everyone that his house adhered to the three family limit for Thanksgiving.

Mr. Pacheco reported that he missed watching the local family football games in the parks this Thanksgiving.

Mr. Goodsell reported that he got Covid-19 for his birthday, which was not comfortable. He also has an Airport Land Use Committee meeting soon.

Mr. Layton enjoyed the Santa Caravan, sat by a firepit in his front yard. He commended Chief Silva for his good work on these types of events.

Ms. Ward also enjoyed the Santa Caravan and reported her friends' kids got a real kick out of it. She reported that the Film Commission is trying to reestablish some action in the Valley and will once again meet with the Area Agency on Aging this Thursday.

Mr. Walker had nothing to report.

Mr. Wells had nothing to report.

2. UNFINISHED BUSINESS: *None*

3. NEW BUSINESS:

- a. Discussion/Related Action to Adopt RESOLUTION #20-26** Reciting the Facts of the General Municipal Election Held on November 3, 2020, Declaring the Result and Such Other Matters as Provided by Law *Nick Wells, City Manager*

Mr. Wells reported the results of the recent election that saw Mr. Murray Anderson elected to the City Council for the first time.

A motion was made by Mr. Predmore and seconded by Mr. Layton to adopt the resolution as presented. The motion passed in the form of a roll call vote.

AYES: *Pacheco, Goodsell, Layton, Ward, Predmore*

NOES: *None*

ABSENT: *None*

ABSTAIN: *None*

Mr. Wells presented a plaque to Mr. Predmore commemorating his years of service on the Planning Commission, the City Council and two terms as Mayor.

PARTING WORDS

Mr. Predmore reported that he has very much enjoyed his time on the City Council and will miss it. He informed the Council and gallery that he and his family are planning to move to Texas in the not-too-distant future.

SWEARING IN OF NEW COUNCIL MEMBERS

Mr. Wells swore in Murray Anderson to the City Council.

Mr. Wells then swore in returning City Council members Mike Pacheco and Ginger Ward.

- b. Discussion/Related Action to Select a Mayor and Mayor Pro-Tem of the City Council and Chairman and Vice Chairman of the Successor Agency to the Holtville Redevelopment Agency to Serve During The Next Year**

Nick Wells, City Manager

Mr. Wells oversaw the election of a new Mayor. Mr. Layton nominated Mike Goodsell to serve as the 2021 Mayor. That motion was seconded by Ms. Ward. The motion carried in the form of a unanimous roll call vote.

Mr. Goodsell assumed the gavel and oversaw the election of the Mayor Pro Tem. Richard Layton was nominated by Mr. Pacheco. That motion was seconded by Ms. Ward. The motion carried in the form of a unanimous roll call vote.

SWEARING IN OF NEW OFFICERS

Mr. Wells swore in Mr. Goodsell and Mr. Layton to their respective offices.

- c. Discussion/Related Action to Adopt Resolution #20-27 Approving the Submission of an Application for Funding Available Through the Local Early Action Planning (LEAP) Grant Program to Offset Costs Associated with Updating the City's Housing Element**

George Galvan, City Planner

Mr. Galvan explained that this is a non-competitive grant to assist cities with necessary planning functions. The City Housing Element must be renewed and the LEAP Grant can be used to complete that document.

A motion was made by Mr. Layton and seconded by Ms. Ward to authorize a grant application. The motion passed in the form of a roll call vote.

AYES: Anderson, Pacheco, Layton, Ward, Goodsell

NOES: None

ABSENT: None

ABSTAIN: None

- d. Discussion/Related Action to Update County/Regional Appointment List**

Nick Wells, City Manager

Mr. Wells reported that it would soon be time to make new appointments to various boards and commissions, but there were a few positions that needed to be filled immediately. Mr. Goodsell consented to handle the ICTC Board position and accompanying appointments.

3. INFORMATION ONLY: None.

4. STAFF REPORTS:

a. City Manager Report

b. (Reserved)

c. Police Chief – Roy Patterson reminded everyone to drive safely over the holidays

d. Water/Wastewater Supervisor - Frank Cornejo

e. Public Works Foreman – Alex Chavez

- 5. Items for Future Meetings:** *Mr. Wells and Mr. Galvan will be bringing potential action for utilization of Parks Grant money for the City Pool refurbishing project.*

6. ADJOURNMENT:

There being no further business to come before the Council, Mayor Mike Goodsell adjourned the meeting at 6:53 p.m.

Mike Goodsell, Mayor

Nicholas D. Wells, Acting City Clerk

CITY OF HOLTVILLE
Monthly Check Register

MEETING DATE: 01/11/21

ITEM NUMBER 1 b

Approvals

CITY MANAGER

FINANCE MANAGER

CITY ATTORNEY

Date : 1/7/2021 7:56:07 AM

User Name : Lee Ann

Calendar Month/Year : <ALL> <ALL>

Fund	Transaction	Due Date	Invoice Number	Description
------	-------------	----------	----------------	-------------

Check Number : 42446 Check Date : 12/17/2020

Vendor : 8924 Bx8, INC.

10	97115	12/11/2020	2843644	PHONE SYSTEM	ADMIN	159.72
11	97115	12/11/2020	2843644	PHONE SYSTEM		53.24
12	97115	12/11/2020	2843644	PHONE SYSTEM		53.25

Invoice Amount : 266.21 Discount Amount : 0.00 Check Amount : 266.21

Check Number : 42447 Check Date : 12/17/2020

Vendor : 8987 ACE HARDWARE

12	97092	12/11/2020	B89183	HYDRAULIC CMNT (MELON DITC		27.99
12	97093	12/11/2020	B89516	SUPPLIES (MELON DITCH)		68.04
10	97094	12/11/2020	B90452	CHRISTMAS LIGHTS		366.13
10	97095	12/11/2020	B84156	TOILET SEAT		64.63
10	97096	12/11/2020	B90397	GRASS SEED		53.86
10	97099	12/11/2020	B89965	UTILITY LIGHTER		5.38
10	97100	12/11/2020	B89970	CHRISTMAS TREE, LIGHTS		77.72
10	97101	12/11/2020	B91025	CLEANING SUPPLIES; DOOR LOCKS;		197.49
10	97102	12/11/2020	B86465	LIGHT BULBS		16.15
10	97103	12/11/2020	B87113	HAND HELD SPRAYER ; LIGHT		170.71
10	97104	12/11/2020	B89698	FLAG		37.70
10	97105	12/11/2020	B89552	CHRISTMAS LIGHTS		22.38
10	97106	12/11/2020	B89629	ROPE, WHITE PAINT; DUCT TAPE		19.36
10	97107	12/11/2020	B90054	CLEANING SUPPLIES		91.67
10	97108	12/11/2020	B90320	CLEANING SUPPLIES; DOOR LOCK		278.77
10	97145	12/15/2020	B86867	DEADBOLT; EXT. CORDS		46.29
12	97149	12/15/2020	B90084	TORCH SAWZALL; TORCH RCIP BLD		40.92
12	97150	12/15/2020	B89813	SCREWS AND BOLTS (MELON		56.99
12	97162	12/15/2020	B87739	SCREWS; DRIVER BIT SET; PLYWOOD;		198.61
12	97163	12/15/2020	B87449	SLEEVE ANC HX (MELON		72.46
10	97164	12/15/2020	B87546	WHITE PAINT; OIL; PRO LINE		79.85
10	97165	12/15/2020	B86254	COVER SQ. BOX		3.01
10	97166	12/15/2020	B85959	CHRISTMAS LIGHTS		18.07
12	97182	12/15/2020	B90134	CLEANING SUPPLIES; REPAIR SUPPLIE		204.69
10	97190	12/15/2020	B91403	ACX PLYWOOD; NOZZLE		54.93
10	97191	12/15/2020	B96376	CHRISTMAS LIGHTS		155.72
10	97192	12/15/2020	B91312	CORD POWER BLOCK; TAPCUBE HD		30.14

Invoice Amount : 2,459.66 Discount Amount : 0.00 Check Amount : 2,459.66

Check Number : 42448 Check Date : 12/17/2020

Vendor : 8041 AFLAC

10	97134	12/14/2020	611798	INS. PREMIUM	ADMIN	104.26
----	-------	------------	--------	--------------	-------	--------

Invoice Amount : 104.26 Discount Amount : 0.00 Check Amount : 104.26

Check Number : 42449 Check Date : 12/17/2020

Vendor : 2378 AT&T

10	97119	12/11/2020	DEC. 2020	TELEPHONE CHARGES	ADMIN	613.15
11	97119	12/11/2020	DEC. 2020	TELEPHONE CHARGES		87.99
12	97119	12/11/2020	DEC. 2020	TELEPHONE CHARGES		106.06

Invoice Amount : 807.20 Discount Amount : 0.00 Check Amount : 807.20

Check Number : 42450 Check Date : 12/17/2020

Vendor : 8016 AT&T MOBILITY

10	97207	12/16/2020	NOV. 2020	CELL PHONE	ADMIN	90.19
10	97208	12/16/2020	DEC. 2020	CELL PHONE		90.19

Invoice Amount : 180.38 Discount Amount : 0.00 Check Amount : 180.38

CITY OF HOLTVILLE

Monthly Check Register

Date : 1/7/2021 7:56:07 AM

User Name : Lee Ann

Calendar Month/Year : <ALL> <ALL>

Fund	Transaction	Due Date	Invoice Number	Description	PO Number	Amount
Check Number : 42451 Check Date : 12/17/2020						
Vendor : 1237 BABCOCK & SONS, INC.						
12	97174	12/15/2020	CL00732-2279	LAB ANALYSIS	PW	54.00
12	97176	12/15/2020	CL00737-2279	LAB ANALYSIS		74.00
11	97177	12/15/2020	CK02262-2279	LAB ANALYSIS		32.00
11	97184	12/15/2020	LC00268-2279	LAB ANALYSIS		615.00
12	97185	12/15/2020	CL00229-2279	LAB ANALYSIS		148.00
12	97188	12/15/2020	CL01020-2279	LAB ANALYSIS		148.00
Invoice Amount : 1,071.00		Discount Amount : 0.00		Check Amount : 1,071.00		
Check Number : 42452 Check Date : 12/17/2020						
Vendor : 4617 BAJA DESERT TIRE						
11	97156	12/15/2020	59687	REPAIR FLAT ON BACKHOE	PW	20.00
12	97156	12/15/2020	59687	REPAIR FLAT ON BACKHOE		20.00
10	97157	12/15/2020	59619	REPAIR FLAT TIRE ON MOWER		16.00
10	97158	12/15/2020	59551	REPAIR FLAT TIRE PW 6 I. AVILA		20.00
Invoice Amount : 76.00		Discount Amount : 0.00		Check Amount : 76.00		
Check Number : 42453 Check Date : 12/17/2020						
Vendor : 2139 CASCADE FIRE EQUIPMENT COMPANY						
10	97110	12/11/2020	111568	UNIFORMS	FD	215.50
Invoice Amount : 215.50		Discount Amount : 0.00		Check Amount : 215.50		
Check Number : 42454 Check Date : 12/17/2020						
Vendor : 8796 CORE & MAIN LP						
12	97148	12/15/2020	N379812	SOLID 20' DUAL WALL (MELON)	PW	4,203.11
11	97151	12/15/2020	N261034	1 WATT REPAIR KIT		61.74
11	97152	12/15/2020	N160609	STRAP BRNZ SAD		150.74
11	97153	12/15/2020	N260503	REPARI CLAMP		373.81
Invoice Amount : 4,789.40		Discount Amount : 0.00		Check Amount : 4,789.40		
Check Number : 42455 Check Date : 12/17/2020						
Vendor : 2320 COUNTY MOTOR PARTS						
10	97154	12/15/2020	272039	FLAP DISC; ST. WHEEL COVER; CAR	PW	98.10
11	97175	12/15/2020	272050	AIR FILTERS; V BELT; ALTERNATOR		174.58
Invoice Amount : 272.68		Discount Amount : 0.00		Check Amount : 272.68		
Check Number : 42456 Check Date : 12/17/2020						
Vendor : 1907 COUNTY OF SAN DIEGO, RCS						
10	97142	12/15/2020	21HOLTFDN05	MHZ RADIOS	FD PW	570.00
11	97142	12/15/2020	21HOLTFDN05	MHZ RADIOS		14.25
12	97142	12/15/2020	21HOLTFDN05	MHZ RADIOS		14.25
Invoice Amount : 598.50		Discount Amount : 0.00		Check Amount : 598.50		
Check Number : 42457 Check Date : 12/17/2020						
Vendor : 2208 DC FROST ASSOCIATES, INC.						
12	97168	12/15/2020	42325	MODULE CONTROL BOARD ASSEMBL	PW	887.99
11	97183	12/15/2020	42298	QUINT BATTERY 24V		259.78
Invoice Amount : 1,147.77		Discount Amount : 0.00		Check Amount : 1,147.77		
Check Number : 42458 Check Date : 12/17/2020						
Vendor : 1540 DRAGON'S EXTERMINATOR						
10	97189	12/15/2020	193794	PEST CONTROL SERVICES	PW	220.00
Invoice Amount : 220.00		Discount Amount : 0.00		Check Amount : 220.00		
Check Number : 42459 Check Date : 12/17/2020						
Vendor : 8967 EFR ENVIRONMENTAL SERVICES, INC.						
10	97140	12/15/2020	65205-20	DISINFECTANT SOLUTION DRUM SET	FD	770.00
Invoice Amount : 770.00		Discount Amount : 0.00		Check Amount : 770.00		

CITY OF HOLTVILLE

Monthly Check Register

Date : 1/7/2021 7:56:07 AM

User Name : Lee Ann

Calendar Month/Year : <ALL> <ALL>

Fund	Transaction	Due Date	Invoice Number	Description	PO Number	Amount
Check Number : 42460 Check Date : 12/17/2020						
Vendor : 1248 EMERGENCY MEDICAL PRODUCTS, INC.						
10	97143	12/15/2020	2218157	MEDICAL SUPPLIES	FD	997.35
10	97204	12/16/2020	2219498	CARDIAC SCIENCE 9390 MODEL		748.87
Invoice Amount : 1,746.22		Discount Amount : 0.00		Check Amount :		1,746.22
Check Number : 42461 Check Date : 12/17/2020						
Vendor : 1959 HARRIS COMPUTER SYSTEMS						
10	97116	12/11/2020	XT00166015	WATER BILLS	ADMIN	384.95
11	97116	12/11/2020	XT00166015	WATER BILLS		384.95
12	97116	12/11/2020	XT00166015	WATER BILLS		384.97
Invoice Amount : 1,154.87		Discount Amount : 0.00		Check Amount :		1,154.87
Check Number : 42462 Check Date : 12/17/2020						
Vendor : 8691 HDL COREN & CONE						
10	97195	12/16/2020	SIN002543	PROPERTY TAX CONTRACT SERVICES	ADMIN	750.00
Invoice Amount : 750.00		Discount Amount : 0.00		Check Amount :		750.00
Check Number : 42463 Check Date : 12/17/2020						
Vendor : 1019 HOLTVILLE TRIBUNE						
22	97112	12/11/2020	100624	REQUEST FOR PROPOSAL FOR CON	CONSTRUCTION MANAGEMEN ORCHARD/9TH ST	630.00
Invoice Amount : 630.00		Discount Amount : 0.00		Check Amount :		630.00
Check Number : 42464 Check Date : 12/17/2020						
Vendor : 1638 HOME DEPOT/GEFC						
10	97097	12/11/2020	72143	REMOTE FOR LIGHTS	FD	21.59
10	97098	12/11/2020	10825	BATTERY; BATTERY PACK CHRISTM		318.06
10	97109	12/11/2020	36258	BBQ GRILL	PW	376.71
Invoice Amount : 716.36		Discount Amount : 0.00		Check Amount :		716.36
Check Number : 42465 Check Date : 12/17/2020						
Vendor : 1309 I.C. AIR POLLUTION CONTROL DISTRICT						
11	97091	12/11/2020	2959 PTO 2021	AIR POLLUTION PERMIT # 2959 PTO	PW	197.00
Invoice Amount : 197.00		Discount Amount : 0.00		Check Amount :		197.00
Check Number : 42466 Check Date : 12/17/2020						
Vendor : 8832 IMAGE SOURCE						
10	97111	12/11/2020	25AR1211765	COPIER USAGE		58.05
11	97111	12/11/2020	25AR1211765	COPIER USAGE	ADMIN	23.05
12	97111	12/11/2020	25AR1211765	COPIER USAGE		23.06
10	97146	12/15/2020	25AR1211764	COPIER USAGE	FD	1.09
Invoice Amount : 105.25		Discount Amount : 0.00		Check Amount :		105.25
Check Number : 42467 Check Date : 12/17/2020						
Vendor : 1349 IMPERIAL COUNTY						
10	97135	12/14/2020	21-14	2ND QUARTER SHARE OF COSTS FY	ADMIN	731.22
Invoice Amount : 731.22		Discount Amount : 0.00		Check Amount :		731.22
Check Number : 42468 Check Date : 12/17/2020						
Vendor : 8957 IMPERIAL COUNTY COMMUNITY & ECONOMIC DEVELOPMENT						
10	97118	12/11/2020	IVFTZ-2021-006	I.V. FOREIGN TRADE ZONE JOINT P	ADMIN	1,451.43
Invoice Amount : 1,451.43		Discount Amount : 0.00		Check Amount :		1,451.43
Check Number : 42469 Check Date : 12/17/2020						
Vendor : 2297 IMPERIAL COUNTY SHERIFF'S DEPT.						
10	97114	12/11/2020	11302020-1	SHERIFF SERVICES FOR NOVEMBER 2	SHERIFF	92,347.10
Invoice Amount : 92,347.10		Discount Amount : 0.00		Check Amount :		92,347.10
Check Number : 42470 Check Date : 12/17/2020						
Vendor : 1026 IMPERIAL IRRIGATION DISTRICT						
10	97136	12/14/2020	DEC. 2020 PARKS	ELECTRICITY PARKS	PW	1,266.70

CITY OF HOLTVILLE

Monthly Check Register

Date : 1/7/2021 7:56:07 AM

User Name : Lee Ann

Calendar Month/Year : <ALL> <ALL>						
Fund	Transaction	Due Date	Invoice Number	Description	PO Number	Amount
10	97137	12/14/2020	DEC. 2020	ELECTRICITY	ADMIN	4,038.30
11	97137	12/14/2020	DEC. 2020	ELECTRICITY		7,158.46
12	97137	12/14/2020	DEC. 2020	ELECTRICITY		4,691.29
Invoice Amount		: 17,154.75	Discount Amount		: 0.00	Check Amount : 17,154.75
Check Number		: 42471	Check Date		: 12/17/2020	
Vendor		: 2137 IMPERIAL IRRIGATION DISTRICT (WATER)				PW
11	97170	12/15/2020	DEC. 2020	RAW WATER CHARGES		2,874.00
Invoice Amount		: 2,874.00	Discount Amount		: 0.00	Check Amount : 2,874.00
Check Number		: 42472	Check Date		: 12/17/2020	
Vendor		: 1148 IMPERIAL VALLEY PRESS				ORCHARD/CEDAR 9TH STREET
22	97117	12/11/2020	N30056519 DEC.	INVITATION FOR PROPOSALS		2,927.68
Invoice Amount		: 2,927.68	Discount Amount		: 0.00	Check Amount : 2,927.68
Check Number		: 42473	Check Date		: 12/17/2020	
Vendor		: 8740 JADE SECURITY SYSTEMS, INC.				PW
11	97169	12/15/2020	0173141	MONITORING ELECTRONIC SECURITY		59.98
12	97169	12/15/2020	0173141	MONITORING ELECTRONIC SECURITY		59.99
Invoice Amount		: 119.97	Discount Amount		: 0.00	Check Amount : 119.97
Check Number		: 42474	Check Date		: 12/17/2020	
Vendor		: 2278 LA BRUCHERIE IRRIGATION SUPPLY				PW
12	97178	12/15/2020	210896c	SUCTION HOSE; COUPLERS; GALV C		302.25
Invoice Amount		: 302.25	Discount Amount		: 0.00	Check Amount : 302.25
Check Number		: 42475	Check Date		: 12/17/2020	
Vendor		: 8982 LEAF				ADMIN
10	97147	12/15/2020	11324237	COPIER		130.38
Invoice Amount		: 130.38	Discount Amount		: 0.00	Check Amount : 130.38
Check Number		: 42476	Check Date		: 12/17/2020	
Vendor		: 8761 PEOPLEREADY, INC.				
10	97155	12/15/2020	26236650	TEMP EMPLOYEE PARKS		643.74
12	97172	12/15/2020	26240367	TEMP EMPLOYEE WWTP	PW	137.94
12	97173	12/15/2020	26236651	TEMP EMPLOYEE WWTP		643.72
12	97179	12/15/2020	26218901	TEMP EMPLOYEE WWTP		459.80
12	97180	12/15/2020	26225370	TEMP EMPLOYEE WWTP		643.72
10	97206	12/16/2020	26246245	TEMP EMPLOYEE PARKS		781.68
Invoice Amount		: 3,310.60	Discount Amount			: 0.00
Check Number		: 42477	Check Date		: 12/17/2020	
Vendor		: 1489 PERMA				
10	97194	12/16/2020	3RD QRT. 2020-2	QUARTERLY WORKERS COMP PAYM		8,896.50
11	97194	12/16/2020	3RD QRT. 2020-2	QUARTERLY WORKERS COMP PAYM	ADMIN	5,061.00
12	97194	12/16/2020	3RD QRT. 2020-2	QUARTERLY WORKERS COMP PAYM		6,750.00
Invoice Amount		: 20,707.50	Discount Amount		: 0.00	Check Amount : 20,707.50
Check Number		: 42478	Check Date		: 12/17/2020	
Vendor		: 1113 PITNEY BOWES, INC. (SUPPLIES)				
10	97113	12/11/2020	1016894945	POSTAGE SUPPLIES	ADMIN	85.47
11	97113	12/11/2020	1016894945	POSTAGE SUPPLIES		85.47
12	97113	12/11/2020	1016894945	POSTAGE SUPPLIES		85.48
Invoice Amount		: 256.42	Discount Amount		: 0.00	Check Amount : 256.42
Check Number		: 42479	Check Date		: 12/17/2020	
Vendor		: 1176 QUILL CORPORATION				
10	97131	12/14/2020	12774050	OFFICE SUPPLIES	PW	4.06
11	97131	12/14/2020	12774050	OFFICE SUPPLIES		4.06
12	97131	12/14/2020	12774050	OFFICE SUPPLIES		4.06

CITY OF HOLTVILLE

Monthly Check Register

Date : 1/7/2021 7:56:07 AM

User Name : Lee Ann

Calendar Month/Year : <ALL> <ALL>

Fund	Transaction	Due Date	Invoice Number	Description	PO Number	Amount
10	97132	12/14/2020	12906102	OFFICE SUPPLIES	ADMIN	50.28
11	97132	12/14/2020	12906102	OFFICE SUPPLIES		50.28
12	97132	12/14/2020	12906102	OFFICE SUPPLIES		50.28
11	97138	12/14/2020	12771861	OFFICE SUPPLIES		91.58
12	97138	12/14/2020	12771861	OFFICE SUPPLIES		91.58
10	97196	12/16/2020	12774584	OFFICE SUPPLIES		204.70
Invoice Amount		: 550.88	Discount Amount		: 0.00	Check Amount : 550.88
Check Number		: 42480	Check Date		: 12/17/2020	
Vendor		: 1043 SELLERS PETROLEUM				
10	97141	12/15/2020	CL14095	FUEL FD	FD	684.89
10	97159	12/15/2020	CL14096	FUEL PW	PW	277.66
11	97159	12/15/2020	CL14096	FUEL PW		370.52
12	97159	12/15/2020	CL14096	FUEL PW		763.58
Invoice Amount		: 2,096.65	Discount Amount		: 0.00	Check Amount : 2,096.65
Check Number		: 42481	Check Date		: 12/17/2020	
Vendor		: 8138 SERVICE MASTER				PW
10	97160	12/15/2020	33704	JANITORIAL SERVICES		1,708.09
Invoice Amount		: 1,708.09	Discount Amount		: 0.00	Check Amount : 1,708.09
Check Number		: 42482	Check Date		: 12/17/2020	
Vendor		: 8853 SHI INTERNATIONAL CORP.				PW
12	97181	12/15/2020	B12686797	2019 WINDOWS PLATFORM		1,513.51
Invoice Amount		: 1,513.51	Discount Amount		: 0.00	Check Amount : 1,513.51
Check Number		: 42483	Check Date		: 12/17/2020	
Vendor		: 7841 SPARKLETTES				
10	97144	12/15/2020	9439337120120	DRINKING WATER	FD	59.05
10	97161	12/15/2020	9431538120120	DRINKING WATER	PW	215.56
Invoice Amount		: 274.61	Discount Amount		: 0.00	Check Amount : 274.61
Check Number		: 42484	Check Date		: 12/17/2020	
Vendor		: 1109 SPRINT				PW
11	97171	12/15/2020	984297987-149	DATA LINE FOR WATER PLANT		35.18
Invoice Amount		: 35.18	Discount Amount		: 0.00	Check Amount : 35.18
Check Number		: 42485	Check Date		: 12/17/2020	
Vendor		: 9001 T MOBILE				ADMIN
10	97197	12/16/2020	760-970-9130 DE	CELL PHONE CHARGES		85.00
Invoice Amount		: 85.00	Discount Amount		: 0.00	Check Amount : 85.00
Check Number		: 42486	Check Date		: 12/17/2020	
Vendor		: 1260 USA BLUEBOOK				
12	97186	12/15/2020	439660	ACME POWER SUPPLY	PW	36.42
12	97187	12/15/2020	439744	UNIVERSAL CHART PENS; PARAMETER		1,800.43
Invoice Amount		: 1,836.85	Discount Amount		: 0.00	Check Amount : 1,836.85
Check Number		: 42487	Check Date		: 12/17/2020	
Vendor		: 1231 WALKER & DRISKILL				ADMIN
10	97133	12/14/2020	10543	ATTORNEY FEES		1,110.00
Invoice Amount		: 1,110.00	Discount Amount		: 0.00	Check Amount : 1,110.00
Check Number		: 42488	Check Date		: 12/17/2020	
Vendor		: 1222 WAXIE SANITARY SUPPLY				PW
10	97205	12/16/2020	79689437	BROWN TOWELS; TOILET PAPER; CLE		214.23
Invoice Amount		: 214.23	Discount Amount		: 0.00	Check Amount : 214.23
Check Number		: 42489	Check Date		: 1/5/2021	
Vendor		: 8987 ACE HARDWARE				
11	97344	12/31/2020	B95156/4	TORCH SAWZALL BLD ; TORCH CAR		45.22

CITY OF HOLTVILLE

Monthly Check Register

Date : 1/7/2021 7:56:07 AM

User Name : Lee Ann

Calendar Month/Year : <ALL> <ALL>

Fund	Transaction	Due Date	Invoice Number	Description	PO Number	Amount
10	97345	12/31/2020	B90041/4	KEYLESS LAMP CHRISTMAS LIGH		5.38
10	97346	12/31/2020	B90044/4	LAMP HOLDERS CHRISTMAS		10.75
10	97347	12/31/2020	B90115/4	EXT. CORD; TAPCUBE CHRIST		19.37
10	97348	12/31/2020	B89616/4	WD SCREWS CHRISTMAS LIG		9.69
10	97350	12/31/2020	B93566/4	PERSONAL HEATER; TOOL BAG		56.01
12	97387	1/4/2021	B95346/4	FLY TRAPS; DUCT TAPE; BLADE HACK		156.68
12	97451	1/5/2021	B89188	SLEEVE ANC; WEDGE ANC (MELON		15.30
10	97452	1/5/2021	B89539	GARDEN HOSE; BROOM; PICK UP TOO		71.07
11	97453	1/5/2021	B90375	TRASH BAGS; CLEANING SUPPLIES		23.68
10	97454	1/5/2021	B92033	SPRAY WAX; TIRE GLOSS; TIRE COAT		48.00
10	97455	1/5/2021	B92038	GRILL BRUSH		7.53
10	97456	1/5/2021	B92041	WHEEL & TIRE CLEANER; WAX AND		14.63
10	97457	1/5/2021	B92801	CLEANING SUPPLIES		61.12
10	97458	1/5/2021	B92819	CHARCOAL		18.31
10	97459	1/5/2021	B93113	PUSH PINS		2.79
10	97460	1/5/2021	B93384	LED SHIP SPHR TWK SLV		9.16
10	97461	1/5/2021	B93711	CHRISTMAS LIGHTS		50.09
10	97462	1/5/2021	B93852	RUBBER Mallet		10.76
10	97463	1/5/2021	B94319	OFFICE SUPPLIES		35.96
10	97464	1/5/2021	B94589	SKILLET; GAS BLOWER		149.75
10	97465	1/5/2021	B95632	OFFICE SUPPLIES		36.38
Invoice Amount : 857.63		Discount Amount : 0.00		Check Amount :		857.63

Check Number : 42490 Check Date : 1/5/2021

Vendor : 8721 ALEJANDRO ESTRADA

10	97380	1/4/2021	1260	COMPUTER SERVICES JAN. 2021	ADMIN	1,620.00
11	97380	1/4/2021	1260	COMPUTER SERVICES JAN. 2021		515.00
12	97380	1/4/2021	1260	COMPUTER SERVICES JAN. 2021		380.00
Invoice Amount : 2,515.00		Discount Amount : 0.00		Check Amount :		2,515.00

Check Number : 42491 Check Date : 1/5/2021

Vendor : 1796 ARAMARK SERVICES, INC.

10	97337	12/31/2020	OCT. 2020 STATE	UNIFORMS	PW		458.04
11	97337	12/31/2020	OCT. 2020 STATE	UNIFORMS	PW		810.23
12	97337	12/31/2020	OCT. 2020 STATE	UNIFORMS	PW		538.70
10	97338	12/31/2020	NOV. 2020 STATE	UNIFORMS	PW	PW	339.64
11	97338	12/31/2020	NOV. 2020 STATE	UNIFORMS	PW		646.00
12	97338	12/31/2020	NOV. 2020 STATE	UNIFORMS	PW		713.45
Invoice Amount		: 3,506.06	Discount Amount		: 0.00	Check Amount :	3,506.06

Check Number : 42492 Check Date : 1/5/2021

Vendor : 1237 BABCOCK & SONS, INC.

12	97381	1/4/2021	CL02443-2279	LAB ANALYSIS		54.00
12	97382	1/4/2021	CL02445-2279	LAB ANALYSIS		198.00
12	97388	1/4/2021	CL01929-2279	LAB ANALYSIS		53.00
12	97389	1/4/2021	CL01782-2279	LAB ANALYSIS		54.00
11	97390	1/4/2021	CL01813-2279	LAB ANALYSIS	PW	194.00
11	97391	1/4/2021	CL01816-2279	LAB ANALYSIS		32.00
12	97392	1/4/2021	CL01817-2279	LAB ANALYSIS		74.00
12	97397	1/4/2021	CL01262-2279	LAB ANALYSIS		148.00
12	97398	1/4/2021	CL01258-2279	LAB ANALYSIS		54.00
12	97399	1/4/2021	CL01255-2279	LAB ANALYSIS		128.00
Invoice Amount : 989.00		Discount Amount : 0.00		Check Amount :		989.00

CITY OF HOLTVILLE

Monthly Check Register

Date : 1/7/2021 7:56:07 AM

User Name : Lee Ann

Calendar Month/Year : <ALL> <ALL>

Fund	Transaction	Due Date	Invoice Number	Description	PO Number	Amount
Check Number : 42493 Check Date : 1/5/2021						
Vendor : 2030 BLUE SHIELD OF CALIFORNIA						
10	97373	12/31/2020	JAN. 2021	INSURANCE PREMIUM	ADMIN	2,206.05
11	97373	12/31/2020	JAN. 2021	INSURANCE PREMIUM		2,981.61
12	97373	12/31/2020	JAN. 2021	INSURANCE PREMIUM		2,777.64
Invoice Amount : 7,965.30		Discount Amount : 0.00		Check Amount :		7,965.30
Check Number : 42494 Check Date : 1/5/2021						
Vendor : 8796 CORE & MAIN LP						
12	97357	12/31/2020	N443656	30 N12 F2648 WTIB SOLID 20' DUAL	PW	1,050.78
11	97358	12/31/2020	N471087	MACRO HP EPXY		323.07
Invoice Amount : 1,373.85		Discount Amount : 0.00		Check Amount :		1,373.85
Check Number : 42495 Check Date : 1/5/2021						
Vendor : 7699 CWEA						
11	97378	1/4/2021	RENEW A. CHAVEZ	MEMBERSHIP RENEWAL	PW	144.00
12	97378	1/4/2021	RENEW A. CHAVEZ	MEMBERSHIP RENEWAL		144.00
Invoice Amount : 288.00		Discount Amount : 0.00		Check Amount :		288.00
Check Number : 42496 Check Date : 1/5/2021						
Vendor : 8996 DESERT VALLEY POWER SYSTEMS, LLC						
12	97395	1/4/2021	1314	INSPECTION OF GENERATOR AT WWT	PW	180.00
Invoice Amount : 180.00		Discount Amount : 0.00		Check Amount :		180.00
Check Number : 42497 Check Date : 1/5/2021						
Vendor : 4572 EMPIRE SOUTHWEST						
11	97343	12/31/2020	EMPS5138253	REPAIRS TO BOBCAT	PW	155.57
12	97343	12/31/2020	EMPS5138253	REPAIRS TO BOBCAT		155.58
11	97353	12/31/2020	EMWK3073716	REPAIRS TO BOBCAT		228.19
12	97353	12/31/2020	EMWK3073716	REPAIRS TO BOBCAT		228.20
Invoice Amount : 767.54		Discount Amount : 0.00		Check Amount :		767.54
Check Number : 42498 Check Date : 1/5/2021						
Vendor : 1488 GREG BENTLY ELECTRIC						
12	97341	12/31/2020	2020180	REMOVE MOTOR STARTER AND DISC	PW	236.25
10	97342	12/31/2020	2020181	TROUBLESHOOT GAZIBO REPAIR FIXT		280.86
Invoice Amount : 517.11		Discount Amount : 0.00		Check Amount :		517.11
Check Number : 42499 Check Date : 1/5/2021						
Vendor : 2399 HARTFORD						
10	97376	1/4/2021	JAN. 2021	INSURANCE PREMIUM	ADMIN	219.78
11	97376	1/4/2021	JAN. 2021	INSURANCE PREMIUM		33.14
12	97376	1/4/2021	JAN. 2021	INSURANCE PREMIUM		47.02
Invoice Amount : 299.94		Discount Amount : 0.00		Check Amount :		299.94
Check Number : 42500 Check Date : 1/5/2021						
Vendor : 2403 HIGHLINE COOLING, LLC						
10	97377	1/4/2021	JAN. 2021	SPACE RENT PD/FD	FD/PD	2,000.00
Invoice Amount : 2,000.00		Discount Amount : 0.00		Check Amount :		2,000.00
Check Number : 42501 Check Date : 1/5/2021						
Vendor : 1638 HOME DEPOT/GECF						
11	97362	12/31/2020	7011497	PEN LIGHT; PRY BAR SET; RATCHIE	PW	65.69
12	97362	12/31/2020	7011497	PEN LIGHT; PRY BAR SET; RATCHIE		65.70
Invoice Amount : 131.39		Discount Amount : 0.00		Check Amount :		131.39
Check Number : 42502 Check Date : 1/5/2021						
Vendor : 1910 HUMANA						
10	97371	12/31/2020	JAN. 2021	INSURANCE	ADMIN	160.73
11	97371	12/31/2020	JAN. 2021	INSURANCE		184.15

CITY OF HOLTVILLE

Monthly Check Register

Date : 1/7/2021 7:56:07 AM

User Name : Lee Ann

Calendar Month/Year : <ALL> <ALL>

Fund	Transaction	Due Date	Invoice Number	Description	PO Number	Amount	
12	97371	12/31/2020	JAN. 2021	INSURANCE		151.00	
Invoice Amount : 495.88		Discount Amount : 0.00		Check Amount : 495.88			
Check Number : 42503		Check Date : 1/5/2021					
Vendor : 2297 IMPERIAL COUNTY SHERIFF'S DEPT.				SHERIFF			
10	97379	1/4/2021	12312020-1	SHERIFF SERVICES FOR DECEMBER 2		92,337.59	
Invoice Amount : 92,337.59		Discount Amount : 0.00		Check Amount : 92,337.59			
Check Number : 42504		Check Date : 1/5/2021					
Vendor : 8740 JADE SECURITY SYSTEMS, INC.							
11	97384	1/4/2021	173905	SERVICE REPAIRS	PW	45.00	
Invoice Amount : 45.00		Discount Amount : 0.00		Check Amount : 45.00			
Check Number : 42505		Check Date : 1/5/2021					
Vendor : 8773 LUI GARZA				PW			
12	97394	1/4/2021	1024	CONSULTING SERVICES		500.00	
Invoice Amount : 500.00		Discount Amount : 0.00		Check Amount : 500.00			
Check Number : 42506		Check Date : 1/5/2021					
Vendor : 4619 LUIS M. ESTRADA				PW			
10	97349	12/31/2020	200	REPAIRS TO WATER TRUCK		390.00	
Invoice Amount : 390.00		Discount Amount : 0.00		Check Amount : 390.00			
Check Number : 42507		Check Date : 1/5/2021					
Vendor : 8326 MALLORY SAFETY & SUPPLY LLC							
10	97363	12/31/2020	4987392	GLOVES; SAFETY GLASSES;	PW	111.03	
11	97363	12/31/2020	4987392	GLOVES; SAFETY GLASSES;		111.03	
12	97363	12/31/2020	4987392	GLOVES; SAFETY GLASSES;		222.09	
Invoice Amount : 444.15		Discount Amount : 0.00		Check Amount : 444.15			
Check Number : 42508		Check Date : 1/5/2021		ADMIN			
Vendor : 8011 NICHOLAS WELLS							
10	97364	12/31/2020	DEC. 2020	MILEAGE		49.45	
Invoice Amount : 49.45		Discount Amount : 0.00		Check Amount : 49.45			
Check Number : 42509		Check Date : 1/5/2021					
Vendor : 8761 PEOPLEREADY, INC.							
10	97339	12/31/2020	26262938	TEMP EMPLOYEE PARKS	PW	919.60	
10	97340	12/31/2020	26262940	TEMP EMPLOYEE PUBLIC WORKS		1,816.21	
10	97351	12/31/2020	26277303	TEMP EMPLOYEES PUBLIC WORK		1,275.95	
10	97352	12/31/2020	26277301	TEMP EMPLOYEE PARKS		689.70	
12	97386	1/4/2021	26277302	TEMP EMPLOYEE WWTP		459.80	
12	97396	1/4/2021	26262939	TEMP EMPLOYEE WWTP		643.72	
12	97401	1/4/2021	26246246	TEMP EMPLOYEE WWTP		643.72	
Invoice Amount : 6,448.70		Discount Amount : 0.00		Check Amount : 6,448.70			
Check Number : 42510		Check Date : 1/5/2021					
Vendor : 1405 PURCHASE POWER (PITNEY BOWES)							
10	97366	12/31/2020	POSTAGE DEC. 20	POSTAGE	ADMIN	175.00	
11	97366	12/31/2020	POSTAGE DEC. 20	POSTAGE		667.50	
12	97366	12/31/2020	POSTAGE DEC. 20	POSTAGE		667.50	
Invoice Amount : 1,510.00		Discount Amount : 0.00		Check Amount : 1,510.00			
Check Number : 42511		Check Date : 1/5/2021					
Vendor : 4575 PYRAMID CONSTRUCTION, INC.				PW			
10	97356	12/31/2020	19154	SAND/ HAULING		1,226.61	
Invoice Amount : 1,226.61		Discount Amount : 0.00		Check Amount : 1,226.61			
Check Number : 42512		Check Date : 1/5/2021					
Vendor : 1176 QUILL CORPORATION							
10	97385	1/4/2021	13121091	OFFICE SUPPLIES		33.85	

CITY OF HOLTVILLE

Monthly Check Register

Date : 1/7/2021 7:56:07 AM

User Name : Lee Ann

Calendar Month/Year : <ALL> <ALL>

Fund	Transaction	Due Date	Invoice Number	Description	PO Number	Amount
11	97385	1/4/2021	13121091	OFFICE SUPPLIES	PW	33.85
12	97385	1/4/2021	13121091	OFFICE SUPPLIES		33.87
Invoice Amount		: 101.57	Discount Amount		: 0.00	Check Amount : 101.57
Check Number		: 42513	Check Date		: 1/5/2021	BLDG.
Vendor		: 1555 ROBERT S. NELSON AUTOMOTIVE				
10	97361	12/31/2020	13667	REPAIRS TO S10 PICK UP		1,074.51
Invoice Amount		: 1,074.51	Discount Amount		: 0.00	Check Amount : 1,074.51
Check Number		: 42514	Check Date		: 1/5/2021	ADMIN
Vendor		: 8339 SIMNSA HEALTH PLAN				
10	97372	12/31/2020	95117 JAN. 2021	INSURANCE PREMIUM	959.11	
11	97372	12/31/2020	95117 JAN. 2021	INSURANCE PREMIUM	1,223.41	
12	97372	12/31/2020	95117 JAN. 2021	INSURANCE PREMIUM	1,266.13	
Invoice Amount		: 3,448.65	Discount Amount		: 0.00	Check Amount : 3,448.65
Check Number		: 42515	Check Date		: 1/5/2021	PW
Vendor		: 2318 SUNBELT RENTALS				
10	97359	12/31/2020	108135313-0001	MANLIFT RENTAL	2,962.76	
12	97360	12/31/2020	108181369-0002	TRENCH ROLLER RENTAL		2,131.15
Invoice Amount		: 5,093.91	Discount Amount		: 0.00	Check Amount : 5,093.91
Check Number		: 42516	Check Date		: 1/5/2021	ALAMO/WETLANDS
Vendor		: 1775 SWRCB				
22	97365	12/31/2020	WD-0184389	ANNUAL PERMIT FEE (AL	1,736.00	
Invoice Amount		: 1,736.00	Discount Amount		: 0.00	Check Amount : 1,736.00
Check Number		: 42517	Check Date		: 1/5/2021	PW
Vendor		: 2083 THATCHER CO.				
11	97393	1/4/2021	5064715	T-CHLOR	6,424.14	
Invoice Amount		: 6,424.14	Discount Amount		: 0.00	Check Amount : 6,424.14
Check Number		: 42518	Check Date		: 1/5/2021	PW
Vendor		: 1260 USA BLUEBOOK				
11	97383	1/4/2021	447808	REFLECTIVE HYDRANT TAPE; CIRCUL	737.62	
11	97402	1/4/2021	414761	BARRICADE TAPE	25.32	
11	97403	1/4/2021	415379	HAZARD SIGNS	288.08	
Invoice Amount		: 1,051.02	Discount Amount		: 0.00	Check Amount : 1,051.02
Check Number		: 42519	Check Date		: 1/5/2021	PW
Vendor		: 2524 VALLEY TESTING				
10	97355	12/31/2020	32633	PRE EMPLOYMENT DRUG TESTING	58.00	
Invoice Amount		: 58.00	Discount Amount		: 0.00	Check Amount : 58.00
Check Number		: 42520	Check Date		: 1/5/2021	ADMIN
Vendor		: 8116 VANTAGE POINT TRANSFER AGENTS - 108793				
10	97369	12/31/2020	PP# 26 12/25/20	RETIREMENT; PENSION REPAY PP#26	3,682.70	
10	97370	12/31/2020	PP# 25 12/11/20	PP# 25 RETIREMENT; PENSION REPAY	3,238.19	
Invoice Amount		: 6,920.89	Discount Amount		: 0.00	
Check Number		: 42521	Check Date		: 1/5/2021	ADMIN
Vendor		: 2012 VERIZON WIRELESS				
10	97367	12/31/2020	9869032048	CELL PHONES	174.41	
11	97367	12/31/2020	9869032048	CELL PHONES	171.49	
12	97367	12/31/2020	9869032048	CELL PHONES	196.59	
Invoice Amount		: 542.49	Discount Amount		: 0.00	Check Amount : 542.49
Check Number		: 42522	Check Date		: 1/5/2021	ADMIN
Vendor		: 2055 VISION SERVICE PLAN				
10	97374	12/31/2020	JAN. 2021	INSURANCE PREMIUM	113.80	
11	97374	12/31/2020	JAN. 2021	INSURANCE PREMIUM	124.48	

CITY OF HOLTVILLE

Monthly Check Register

Date : 1/7/2021 7:56:07 AM

User Name : Lee Ann


Calendar Month/Year : <ALL> <ALL>

Fund	Transaction	Due Date	Invoice Number	Description	PO Number	Amount
12	97374	12/31/2020	JAN. 2021	INSURANCE PREMIUM		76.56
Invoice Amount : 314.84		Discount Amount : 0.00		Check Amount :		314.84
Check Number : 42523		Check Date : 1/5/2021				
Vendor : 1057 WYMORE, INC.				PW		
11	97400	1/4/2021	1214613	CLEAN ACME SHAFT AND NUT		142.50
Invoice Amount : 142.50		Discount Amount : 0.00		Check Amount :		142.50
Check Number : 42524		Check Date : 1/5/2021				
Vendor : 8823 XEROX FINANCIAL SERVICES						
10	97368	12/31/2020	2391149	COPIER LEASE	ADMIN	175.57
11	97368	12/31/2020	2391149	COPIER LEASE		175.57
12	97368	12/31/2020	2391149	COPIER LEASE		175.58
Invoice Amount : 526.72		Discount Amount : 0.00		Check Amount :		526.72
Check Number : 42525		Check Date : 1/5/2021				
Vendor : 8839 JOSHUA L. OSUNA				PW		
11	96737	11/18/2020	6141013	WORK BOOTS		181.93
Invoice Amount : 181.93		Discount Amount : 0.00		Check Amount :		181.93
Total Number of Vendors		:	71	:	0.00	
Total Number of Checks Printed		:	80			
Total Number of Voided Checks		:	0			
Largest Check Amount		:	92,347.10			
Total for all Checks Printed		:	322,471.93			
Total for Voided Checks		:	0.00			
Net Amount of Checks Printed		:	322,471.93			

Summary

Fund	Amount
10 GENERAL FUND	242,765.67
11 WATER	34,972.13
12 SEWER	39,440.45
22 LOCAL TRANSPORTATION PROJECT FUND	5,293.68



MEETING DATE:	<u>01/11/21</u>
ITEM NUMBER	<u>3 a&b</u>
Approvals	CITY MANAGER <u></u>
	FINANCE MANAGER _____
	CITY ATTORNEY _____

To: City of Holtville City Council
Nicholas D. Wells, City Manager

From: George Galvan, City Planner

Prepared By: Francisco Barba, Planning Assistant

Date: January 11, 2021

Subject: 9th Street Sidewalk Improvements from Beale to Ash Avenue
CMAQ FY 19/20

SUMMARY

Project:	9 th Street Sidewalk Improvements CMAQ FY 19/20	
Project Location:	9 th Street (from Beale Avenue to Ash Avenue)	
Pending Action:	Approve Resolution 21-01 awarding the construction contract to Rove Engineering and Resolution 21-02 awarding the construction management contract to Dynamic Consulting Engineers for the 9 th Street sidewalk improvements from Beale Avenue to Ash Avenue.	
Funding Sources:	CMAQ:	\$331,000
	Local Match (LTA):	\$43,000
	TOTAL:	\$374,000

The City of Holtville received funding from the Congestion Mitigation and Air Quality (CMAQ) Program to Improve the sidewalk on the north side of 9th Street between Beale Avenue and Ash Avenue. The Program is administered by Caltrans District 11, and the City has received the authorization to Proceed (E-76) with the construction phase.

PROJECT STATUS

Environmental documents were cleared on May 18, 2020. Project design was 100% complete in May 29, 2020. The Right-of-Way phase was revalidated on May 26, 2020. A Request for Authorization (RFA) for construction phase was submitted to Caltrans on May 29, 2020 for review and approval. An E-76 (Authorization to Proceed with construction) was received on October 5, 2020 from Caltrans. The City Council authorized the City Engineer to go out to bid. Several addenda were issued to correct/clarify plan discrepancies. Bids were opened on November 13, 2020, the City received a total of five (5) bids for construction, with Rove Engineering, Inc. submitting the lowest, responsive bid at \$311,909.90. The table below summarizes the bids received by the City.

Bids for Construction	
Bidder	Proposed Cost
Granite Construction	\$403,304.00
LC Paving & Sealing	\$415,019.91
Onyx Paving	\$551,000.00
Pyramid Construction	\$344,192.04
Rove Engineering	\$311,909.90
Construction Budget (plus contingency)	\$325,300.00

Construction Management: Request for Proposals were posted and distributed to engineering firms. Three (3) proposals were received, but only two (2) were from qualified firms. Of the two qualified proposals, Dynamic Consulting Engineers, Inc. was lowest responsive bid at \$76,329.81. The amount budgeted for construction management is \$48,700.00.

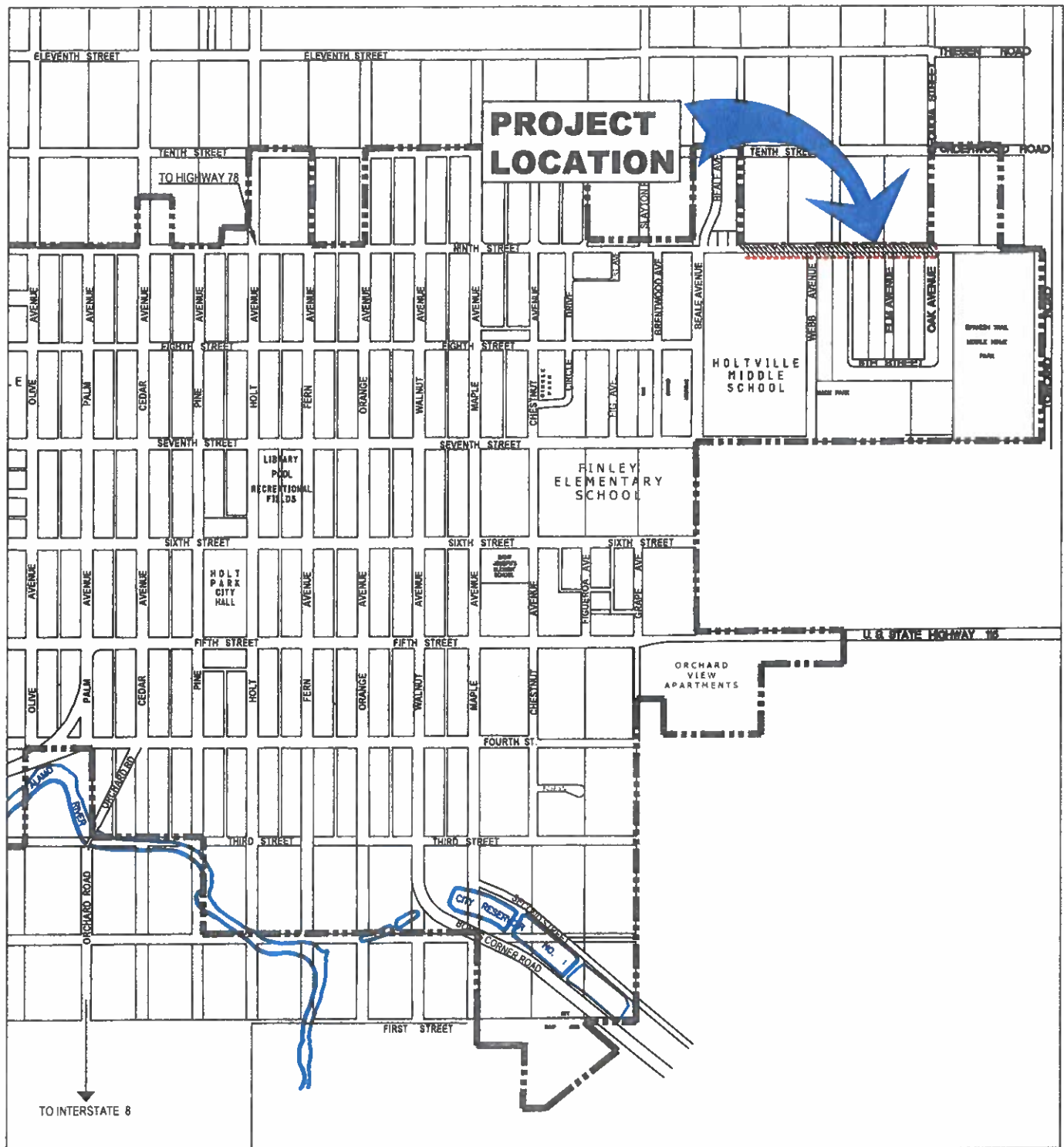
A total of \$374,000 was allocated for construction (\$325,300) and construction management (\$48,700). Monies between construction and construction management will need to be shifted, but the project is slightly over budget by \$13,239.61. The shortfall can be covered by local Transportation Agency (LTA) funds.

RECOMMENDATION

Staff recommends that the City Council adopt Resolution 21-01 authorizing the Award of Construction service to Rove Engineering in the amount of \$311,909.90 and adopt Resolution 21-02 authorizing a professional services contract with Dynamic Consulting Engineers, Inc. for Construction Management in the amount of \$76,329.81.

Attachments: Exhibit A – 9th Street Project Location Map
 Exhibit A – Resolution 21-01
 Exhibit B – Resolution 21-02

EXHIBIT A – 9TH STREET PROJECT LOCATION MAP



LEGEND:



City Limits



Project Area

The Holt Group, Inc.
ENGINEERING PLANNING SURVEYING
1801 N. Imperial, #100, Carlsbad, California 92008



9TH STREET IMPROVEMENTS BETWEEN
BEALE AVENUE AND OAK AVENUE
HOLTVILLE, CALIFORNIA

PROJECT LOCATION

THG PROJECT #116 481

DATE APRIL 2020

EXHIBIT B – RESOLUTION 21-01

RESOLUTION NO. 21-01

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLTVILLE AWARDING
A CONSTRUCTION CONTRACT FOR THE 9TH STREET SIDEWALK
IMPROVEMENTS PROJECT (CML-5174 (031))**

WHEREAS, construction phase the proposed improvements on 9TH Street between Beale Avenue and Ash Avenue were funded with a total of \$374,000 the Congestion Mitigation and Air Quality Program (CMAQ); and

WHEREAS, the improvement plans and specifications were reviewed and approved by the State of California Department of Transportation (Caltrans) District 11; and

WHEREAS, the City of Holtville received the approved E-76 Form (Authorization to Proceed with Construction and Construction Engineering) for the construction phase; and

WHEREAS, the City advertised an Invitation for Bid for construction of the 9th Street Pedestrian Improvement Project; and

WHEREAS, the City received five (5) bids from five (5) qualified firms; and

WHEREAS, the lowest responsive, responsible bid received was from Rove Engineering in the amount of **\$311,909.90**;

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Holtville hereby;

1. Certifies that the above recitals are true and correct;
2. Approve an Award of Contract to Dynamic Consulting Engineers, Inc. in the amount of **\$311,909.90** for construction related to the 9th Street Pedestrian Improvement Project; and
3. Delegates and authorizes the City Manager to sign, execute and submit all documents including, but not limited to; applications, funds transfers, agreements, payment requests and amendments which may become necessary for the completion of the grant application and approval process for the project;
4. Certifies that the City will have the necessary local match amount for the project using local funds for the given fiscal year(s) as well as sufficient funds to operate and maintain the project.
5. Directs its management and engineering staff to ensure all federal and state-funded projects are carried out in a timely manner as per the requirements of AB 1012 and the directive of the City Council.

PASSED and APPROVED this 11th day of January 2021 by a roll call vote.

Mike Goodsell, Mayor
City of Holtville

ATTEST:

I, Nicholas D. Wells, Interim City Clerk of the City of Holtville, DO HEREBY CERTIFY that the foregoing resolution was duly passed, approved, and adopted by the City Council of said City of Holtville at a regular meeting thereof held on the 11th day of January 2021, and that the same was approved by the Mayor of said City of Holtville on said date, and that the same was adopted by the following roll call vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Nicholas Wells, Interim City Clerk
City of Holtville

EXHIBIT B – RESOLUTION 21-02

RESOLUTION NO. 21-02

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLTVILLE AWARDING
A PROFESSIONAL SERVICES CONTRACT FOR CONSTRUCTION MANAGEMENT
FOR THE 9TH STREET SIDEWALK IMPROVEMENTS PROJECT (CML-5174 (031))**

WHEREAS, construction phase the proposed improvements on 9TH Street between Beale Avenue and Ash Avenue were funded with a total of \$374,000 the Congestion Mitigation and Air Quality Program (CMAQ); and

WHEREAS, the improvement plans and specifications were reviewed and approved by the State of California Department of Transportation (Caltrans) District 11; and

WHEREAS, the City of Holtville received the approved E-76 Form (Authorization to Proceed with Construction and Construction Engineering) for the construction phase; and

WHEREAS, the City advertised a Request for Proposal (RFP) for Resident Engineering & Construction Management Services for the 9th Street Pedestrian Improvement Project; and

WHEREAS, the City received three (3) proposals with only two (2) being from qualified firms; and

WHEREAS, the lowest responsive bid received was from Dynamic Consulting Engineers, Inc. in the amount of **\$76,329.81**;

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Holtville hereby;

1. Certifies that the above recitals are true and correct;
2. Approve an Award of Contract to Dynamic Consulting Engineers, Inc. in the amount of **\$76,329.81** for Construction Management Services related to the 9th Street Pedestrian Improvement Project, and
3. Direct Staff to complete the necessary actions to transfer funds from Construction to Construction Engineering;
4. Delegates and authorizes the City Manager to sign, execute and submit all documents including, but not limited to; applications, funds transfers, agreements, payment requests and amendments which may become necessary for the completion of the grant application and approval process for the project;
5. Certifies that the City will have the necessary local match amount for the project using local funds for the given fiscal year(s) as well as sufficient funds to operate and maintain the project.
6. Directs its management and engineering staff to ensure all federal and state-funded projects are carried out in a timely manner as per the requirements of AB 1012 and the directive of the City Council.

PASSED and APPROVED this 11th day of January 2021 by a roll call vote.

Mike Goodsell, Mayor
City of Holtville

ATTEST:

I, Nicholas D. Wells, Interim City Clerk of the City of Holtville, DO HEREBY CERTIFY that the foregoing resolution was duly passed, approved, and adopted by the City Council of said City of Holtville at a regular meeting thereof held on the 11th day of January 2021, and that the same was approved by the Mayor of said City of Holtville on said date, and that the same was adopted by the following roll call vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Nicholas Wells, Interim City Clerk
City of Holtville

City of Holtville

REPORT TO COUNCIL

MEETING DATE:	01/11/21
ITEM NUMBER	3 c
Approvals	CITY MANAGER
	FINANCE MANAGER
	CITY ATTORNEY

DATE ISSUED: January 8, 2021
FROM: Nick Wells, City Manager
SUBJECT: **Resolution No. 21-03** *Authorization to Execute a Contract for Resident Engineering & Construction Management Services with The Holt Group for the Water Treatment Plant Upgrade Project*

ISSUE:

Shall the City Council adopt Resolution No. 21-03, authorizing the City Manager to execute a contract with The Holt Group to serve as the RE/CM during upcoming repairs funded by the State Clean Water Revolving Fund to the City's Water Treatment Plant facility ?

DISCUSSION:

The City is under a Compliance Order from the SWCRB for TTHM violations and has identified an improvement project at the Water Treatment Plant (WTP) in order to attain compliance. The City contracted with THG in 2017 to prepare preliminary design plans and specifications for a project to bring the City's WTP into compliance with the aforementioned Order.

The project has received grant funding through the State of California State Revolving Fund (SRF), which will also include upgrades to the electrical and control systems, recoating of the 2.4 million gallon ground storage reservoir and the installation of a TTHM removal system.

Due to the complex nature of the project, oversight of the completion of the repairs will require a good deal of technical acumen and knowledge of the project. As THG had done all of the preparatory work, including current oversight of the project construction bidding, it was deemed most expeditious and almost certainly most economical to have them continue with this function. It is possible, however, to put these services out to bid. Mr. Holt has prepared a detailed proposal (included) should the Council decide to proceed with this option. It is to be understood, however, that this would most certainly delay the project further and allow for the preferred contractor to increase their bid price, as it would put start of construction outside of the accepted window for the bid price guarantee.

It should be noted that the THG proposal coincides with the current budgeted amount (15% of the construction estimate) in the SRF funding package. As we are currently in the process of requesting an augmentation of that funding to cover the lowest bid, which was above the estimated construction cost, it seems likely that a firm would seek additional funding corresponding to the new total. THG is not requesting that additional compensation.

FISCAL IMPACT

Contract amount of \$357,057 - all of which would come from the budgeted amount in the SRF loan.

CITY MANAGER RECOMMENDATION

It is recommended that the City Council authorize the contract.

ALTERNATIVE

Not to adopt, giving alternate direction to staff.

**HOLTVILLE CITY COUNCIL
RESOLUTION NO. 21-03**

**A RESOLUTION OF THE HOLTVILLE CITY COUNCIL APPROVING A CONTRACT
FOR PROFESSIONAL ENGINEERING SERVICES FOR THE HOLTVILLE WATER
TREATMENT SYSTEM IMPROVEMENTS PROJECT**

WHEREAS, the City of Holtville is under a Compliance Order from the State Water Resources Control Board, Division of Drinking Water, and has identified a Water Treatment System Improvements Project , hereafter "Project" for compliance; and

WHEREAS, the City of Holtville has been approved for a \$4,148,283 grant from the State Clean Water Revolving Fund (SRF) to fund the Project; and

WHEREAS, the City of Holtville has received a satisfactory proposal of \$357,057 (three hundred fifty-seven thousand, fifty-seven dollars) from The Holt Group, Inc, to perform Resident Engineering and Construction Management services required to oversee the construction phase of the Project; and

WHEREAS, the City of Holtville anticipates reimbursement for the entirety of the cost of the services covered under this contract through the SRF Project funding; and

**NOW, THEREFORE, THE HOLTVILLE CITY COUNCIL DOES HEREBY
RESOLVE, DETERMINE AND AUTHORIZE AS FOLLOWS:**

1. That the City Manager is authorized to execute an Agreement for Professional Services with The Holt Group, Inc. for Bidding Services on the Water Treatment Plant Improvements Project, in an amount not to exceed \$357,057.
2. The foregoing is true, correct and adopted.

PASSED, APPROVED AND ADOPTED by Holtville City Council at a regular meeting held on the 11th of January, 2021, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Attest:

Nicholas D. Wells, City Manager
(Acting City Clerk)

Mike Goodsell, Mayor